

## Fair Political Practices Commission

### Filing Schedule for State Slate Mailer Organizations November 5, 2024 Ballot

Deadline	Period	Form	Notes
July 31, 2024 <i>Semi-Annual</i>	* – 6/30/24	<a href="#">401</a>	<ul style="list-style-type: none"> <li>All slate mailer organizations must file this statement.</li> </ul>
Within 24 Hours <i>Late Payment Report</i>	8/7/24 – 11/5/24	<a href="#">498</a>	<ul style="list-style-type: none"> <li>File if a payment of \$2,500 or more is received from a single source to produce a slate mailer supporting or opposing candidates or measures listed on the November 5, 2024, ballot.</li> <li>Online filing only for all filers.</li> </ul>
Sep 26, 2024 <i>1<sup>st</sup> Pre-Election</i>	7/1/24 – 9/21/24	<a href="#">401</a>	<ul style="list-style-type: none"> <li>File if payments of \$500 or more are received or made to produce a slate mailer supporting or opposing candidates or measures listed on the November 5, 2024, ballot.</li> </ul>
Oct 24, 2024 <i>2<sup>nd</sup> Pre-Election</i>	9/22/24 – 10/19/24	<a href="#">401</a>	<ul style="list-style-type: none"> <li>File if payments of \$500 or more are received or made to produce a slate mailer supporting or opposing candidates or measures listed on the November 5, 2024, ballot.</li> </ul>
Jan 31, 2025 <i>Semi-Annual</i>	* – 12/31/24	<a href="#">401</a>	<ul style="list-style-type: none"> <li>All slate mailer organizations must file this statement.</li> </ul>

#### Additional Notes:

- \*Period Covered:** The period covered by any statement begins on the day after the closing date of the last statement filed, or January 1, if no previous statement has been filed.
- \*\*Paper Filings:** All paper filings *may* be filed by first-class mail or by email with a verified digital signature unless otherwise noted. Persons required to file a report or statement by paper with the Secretary of State's Office *may* instead file by email ([digitalfiling@sos.ca.gov](mailto:digitalfiling@sos.ca.gov)) with a verified digital signature or other digital means as prescribed by the Secretary of State's Office. Please visit the Secretary of State's [website](#) for more information on how to file with a digital signature. Refer to the [filing with a digital signature fact sheet](#) for assistance in creating your digital ID.
- Deadline Extensions:** Deadlines are extended when they fall on a Saturday, Sunday, or an official state holiday. This extension does not apply to any 24-Hour Late Payment Report (Form 498) that is due the weekend before the election. Such reports must be filed within 24 hours regardless of the day of the week. Statements filed after the deadline are subject to a \$10 per day late fine.
- Form 401:** All state slate mailer organizations (SMOs) must file an original in paper format with the Secretary of State.\*\* These statements must be filed on paper by personal delivery, by first-class mail, or by email with a verified digital signature. E-filers also file online/electronic statements. Two copies must also be filed with the clerk of the county in which the SMO is domiciled.
- E-filer:** State slate mailer organizations (SMOs) that have received contributions or made expenditures totaling \$25,000 or more for the purpose of producing slate mailers.

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- If a slate mailer organization (SMO) receives payments to list a candidate or measure, but the payment is not from the candidate or measure committee listed on the ballot, the SMO should call the FPPC for advice and reference the [Slate Mailer Organization Manual](#).
- **Public Documents:** All reports and statements are public documents.
- **Resources:** Campaign manuals and other instructional materials are available on the [Campaign Rules](#) page. Or, visit [www.fppc.ca.gov](http://www.fppc.ca.gov) > Learn > Campaign Rules.

### Local Elections:

- **Pre-Election Statements:** An SMO that produces slate mailers supporting or opposing local candidates, or slate mailers supporting or opposing measures being voted on in an election, is required to file pre-election statements if payments of \$500 or more are received for support of or opposition to the candidates or measures. Pre-election statements are also required if an SMO spends \$500 or more. To view filing deadlines for pre-election statements, see the filing schedule for the election of the specific candidate or measure.
- **Late Payment Reports:** An SMO that receives a payment of \$2,500 or more during the 90 days before an election, or on the date of the election, for the purpose of supporting or opposing a local candidate or measure in a slate mailer, must file a Form 498 within 24 hours. To determine the 90-day, 24-hour reporting period, see the filing schedule for the election of the specific candidate or measure.