## Fair Political Practices Commission Filing Schedule for Committees Primarily Formed to Support/Oppose Candidates for State Office Assembly District 1 Listed on the August 27, 2019 and November 5, 2019 Ballots

Deadline	Period	Form	Notes
Within 3 Business Days Top Ten Contributor List	<b>Ongoing</b> Except during the 16 days before the election – see notes	<u>T-10</u>	<ul> <li>Committees (primarily formed to support or oppose a state candidate) that raise \$1,000,000 or more, and that have received contributions of \$10,000 or more from a single source, must file a list of their top ten contributors. If the requirement is triggered within 16 days of the election, Form T-10 must be filed within 2 business days.</li> <li>The Form T-10 must be filed with the FPPC by e-mail only.</li> </ul>
Within 10 Days Independent Expenditure Verification	Ongoing	<u>462</u>	<ul> <li>Committees making independent expenditures must file this form with the FPPC by e-mail only. No paper copy is required.</li> <li>Committees file only one Form 462 per election for each candidate supported or opposed by an independent expenditure.</li> </ul>
Within 24 Hours Election Cycle Reports	6/19/19 – 8/27/19 (Special Primary) 8/7/19 – 11/5/19 (Special General)	<u>496</u> <u>497</u>	<ul> <li>496: File if an independent expenditure of \$1,000 or more in the aggregate is made in connection with a candidate or ballot measure being voted on the August 27 and/or November 5 ballots.</li> <li>497: File if a contribution of \$1,000 or more in the aggregate is received from a single source.</li> <li>497: File if a contribution of \$1,000 or more in the aggregate is made to or in connection with a candidate or ballot measure being voted on the August 27 and/or November 5 ballots, or made to a political party committee.</li> <li>The recipient of a non-monetary contribution must file a Form 497 within 48 hours from the time the non-monetary contribution is received.</li> <li>E-file only. No paper copy is required</li> </ul>
If combining first pre-election for Special Primary and semi-annual:Jul 18, 2019** 1st Pre-Election and Semi-AnnualIf filing separately: Jul 18, 2019 1st Pre-ElectionJul 31, 2019 Semi-Annual	*– 7/13/19 7/1/19 – 7/13/19 *– 6/30/19	<u>460</u> <u>460</u>	<ul> <li>All committees must file this statement</li> <li>The first pre-election and semi-annual statements <i>may</i> be combined.</li> <li>If combining the first pre-election and semi-annual statements, the period covered is the day after the closing date of the last statement filed through July 13, 2019.</li> <li>Committees using an electronic filing system will likely have to file two separate statements.</li> <li>If filing two separate statements, the period covered for the semi-annual statement is the day after the closing date of the last statement filed through June 30, 2019. The period covered for the first pre-election statement is July 1, 2019 through July 13, 2019.</li> </ul>

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Aug 15, 2019 2 <sup>nd</sup> Pre-Election (Special Primary)	7/14/19 – 8/10/19	<u>460</u>	<ul> <li>All committees must file this statement.</li> <li>Paper copies must be filed by personal delivery or guaranteed overnight service only.</li> </ul>
Sep 26, 2019 1 <sup>st</sup> Pre-Election (Special General)	8/11/19 – 9/21/19	<u>460</u>	<ul> <li>Committees formed to support or oppose candidates who were unsuccessful in the August 27 election do not file this report.</li> <li>All other committees must file this report.</li> </ul>
<b>Oct 24, 2019</b> 2 <sup>nd</sup> Pre-Election (Special General)	9/22/19 – 10/19/19	<u>460</u>	<ul> <li>Committees formed to support or oppose candidates who were unsuccessful in the August 27 election do not file this report.</li> <li>All other committees must file this report.</li> <li>Paper copies must be filed by personal delivery or guaranteed overnight service only.</li> </ul>
Jan 31, 2020 Semi-Annual	10/20/19 – 12/31/19	<u>460</u>	<ul> <li>All committees must file Form 460 unless the committee files termination Forms 410 and 460 before Dec 31, 2019.</li> </ul>

### **Additional Reports**

Depending on committee activity, one or more of the following reports may also be required:

- Payments Related to a State Ballot Measure (E-Filers only): File Form 496 (24-Hour/10-Day Independent Expenditure Report) or Form 497 (24-Hour/10-Day Contribution Report) within 10 business days of making payments totaling \$5,000 or more in connection with a single state ballot measure. No paper copy is required. Payments of this type may change the nature of a primarily formed candidate committee.
- Form 511: File within 10 days of making either of the following expenditures related to an advertisement to support or oppose a ballot measure: 1) a
  payment totaling \$5,000 or more to an individual to appear in an advertisement, or 2) a payment of any amount to an individual portraying a member of a
  licensed occupation (e.g., nurse, doctor, firefighter). E-filers must also file a paper copy.
- Form E-530: File within 48 hours of making a payment or a promise of a payment, of \$50,000 or more during the 45 days prior to an election for a communication that identifies a state candidate being voted upon in the election but does not expressly advocate the election or defeat of the candidate. No paper copy is required.

#### **Additional Notes:**

- \* Period Covered: The period covered by any statement begins on the day after the closing date of the last statement filed, or January 1 if no previous statement has been filed.
- \*\*Deadlines: Due to the date of the August 27 Special Primary Election, the first pre-election statement for the August 27 Special Primary Election and the semi-annual statement may be combined

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- Deadline Extensions: Deadlines are extended when they fall on a Saturday, Sunday, or an official state holiday. This extension does not apply to a 24-Hour/10 Day Contribution Report (Form 497) that is due the weekend before the election, and this extension never applies to any 24-Hour/10-Day Independent Expenditure Report (Form 496). Such reports must be filed within 24 hours regardless of the day of the week.
- E-Filer: A state committee that has received contributions or made expenditures totaling \$25,000 or more.
- Form 460: All state committees, including e-filers, must also file paper statements.
- Paper Filings: All paper filings may be filed by first class mail unless otherwise noted.
- Forms 496 and 497: All reports filed online only.
- Multipurpose Organizations (including non-profits): A multipurpose organization that uses its general dues account to make contributions or expenditures may qualify as a major donor or independent expenditure committee and may be required to report payments on Form 461. Such an organization will qualify as a recipient committee if expenditures exceed \$50,000 in a 12-month period or \$100,000 in four consecutive calendar years. An organization that qualifies as a recipient committee may need to file statements disclosing contributors. For more information, see the FPPC'S fact sheet, Campaign Reporting Rules for Multipurpose Organizations.
- State Contribution Limits: Contributions to state candidates and to committees that make contributions to state candidates are subject to limits. Refer to the <u>contribution limits chart</u> on the FPPC website. Committees making "issue ads" featuring state candidates are also subject to contribution limits.
- Penalties: Late statement are subject to a fine of \$10 per day on both the paper and the e-filed version (i.e., \$20 per day for a late e-filed Form 460). Failure to file a statement could result in an enforcement penalty of \$5,000 per violation.
- Public Documents: All statements are public documents.
- Resources: Campaign manuals and other instructional materials are available here. Or, visit www.fppc.ca.gov > Learn > Campaign Rules.